

# actionaid Opportunity

ActionAid (AA) is a global movement of people working together to further human rights for all and end poverty.

ActionAid Ghana (AAG), an Affiliate of ActionAid is looking to employ an experienced and self-motivated Driver for the Climate Adaptation Project

## Role Overview:

The role provides safe and reliable transportation for project staff and guests and supports project logistics. The Project Driver is also responsible for the timely delivery and collection of official documents, materials, and equipment required for the smooth implementation of the ActionAid Ghana/Habitat for Humanity International Climate Adaptation Project. The role includes support to meeting preparations, field logistics, and minor administrative tasks to contribute to effective project delivery.

## Job Circumstances:

**Position:** Driver/Logistics Assistant

**Salary:** This role is on NM2 of ActionAid Ghana's Salary Structure

**Duration:** 16 months with the possibility of renewal by additional 18 months contingent on availability of funding and satisfactory performance.

**Location:** Accra with frequent visits to project communities

## Academic Qualification & Experience:

- WASSCE or its equivalent
- At least 2 years of experience as a professional driver

**Application Procedure:** Application Forms should be downloaded here.

**Curriculum Vitae (CVs) are NOT**

Completed Application Forms should be emailed to [jobs.ghana@actionaid.org](mailto:jobs.ghana@actionaid.org).

The closing date for receiving applications is **28<sup>th</sup> July 2025 @5pm**.

*Only short-listed applicants will be contacted and invited for assessment.*

***“ActionAid Ghana is an equal opportunities employer. Applicants will be assessed strictly on their individual merits.*”**