

## REQUEST FOR BIDS FOR THE CONSTRUCTION OF FIVE (5) IRRIGATION SYSTEMS IN THE UPPER WEST REGION OF GHANA

### 1.0. BACKGROUND

ActionAid Ghana (AAG) is a non-governmental organization registered in Ghana as a National NGO and has been working in the country since 1990. AAG is a member of the ActionAid International Federation, dedicated to social justice, poverty reduction, and human rights. AAG's strategic interventions focus on gender equality, youth empowerment, climate resilience, and addressing inequalities in marginalized communities. As part of the implementation of the EU-funded **“Resilience Against Climate Change”** Project, AAG is implementing the **“Strengthening Community Resilience Through Community Action Plans (CAPs)”** in the Upper West and Savannah regions of Ghana. This project seeks to improve access to water resources and irrigation infrastructure, as well as enhance afforestation and soil health in targeted communities. To support the successful delivery of this project, AAG is inviting **qualified construction firms** to bid for the Construction and Rehabilitation of **5 irrigation facilities in 5 districts** across some selected communities within the target regions.

The irrigation facilities will support local farmers, strengthen food security, and contribute to sustainable livelihoods in the region.

### 2.0. SCOPE OF WORK

The selected contractors will be responsible for:

- Conducting site assessments and validating the feasibility studies.
- Validating technical designs and specifications.
- Constructing, rehabilitation and installing irrigation infrastructure, including canals, and distribution systems.
- Ensuring environmental, safety, and quality standards are met.
- Engaging and training local communities on the use and maintenance of the facilities.

### 3.0. LOCATION OF IRRIGATION FACILITIES

Confirmed irrigation interventions -Sustainable water Management				
S/N	District	Intervention	Community	Quantity
1	Nadowli	Irrigation system	Jang	1
2	Nadowli	Irrigation system	Samatigu	1
3	Lawra	Irrigation system	Nanyagri	1
4	Jirapa	Irrigation system	Duori	1
5	Sissala West	Irrigation system	Nimoro	1
<b>Total</b>				<b>5</b>

**Please Note:** Each firm can bid for up to **a maximum of 1 per bid**.

#### 4.0. ELIGIBILITY CRITERIA

Interested contractors must meet the following requirements and fill the tender forms as attached section III-Tender Forms

- A minimum of 5 years' experience in the construction of irrigation infrastructure.
- Proven track record of executing similar projects in rural communities.
- Registration and certification with relevant regulatory bodies in Ghana.
- Availability of technical and financial resources to undertake the project
- Compliance with environmental and social safeguards.

#### 5.0. AVAILABILITY OF BID DOCUMENTS

Bid documents with the Instructions to the Bidders are available at ActionAid Ghana's **website** at <https://ghana.actionaid.org/>

#### 6.0. SUBMISSION OF PROPOSALS

Applicants must submit:

1. **Cover Letter** – Explaining suitability for the role and clearly indicating preferred sites and the Signed Bid Submission Form
2. **Technical Proposal (Not more than 10 pages)** – Outlining approach, methodology, and work plan. -The Technical Offer Sheet is attached to guide prospective bidders
3. **Financial Proposal** – Filling of the Bill of Quantities (BoQ) with necessary and relevant reference to the General Conditions of Contract, Particular Conditions of Contract, the specifications and drawings as attached to the Instruction for Bidders( IFT)
4. **Company Profile** – Including registration details, relevant experience, and technical team by filling the Tender forms attached
5. **References and Past Projects** – At least two references and evidence of similar past projects.
6. The set of Tender Documents comprises the documents listed below and addenda that will be issued in accordance with **ITT Clause 11**:

#### Part I —Tender Procedures

Section I. Instructions to Tender (ITT)

Section II. Tender Data Sheet (TDS)

Section III. Evaluation and Qualification Criteria

Section IV. Tender Forms

#### Part II – Forms of Contract and Securities

Section V. Form of Agreement and General Conditions of Contract (GCC)

Section VI. Form of Special Conditions of Contract (SCC) and Additional Provisions Annex to the Contract

Section VII. Securities Forms

#### Part III -- Works Requirements

Section VIII. Bill of Quantities (Volume II)

Section IX. Specifications and Performance Requirements (Volume III)

Interested contractors should submit their Filled Tender document (Section IV) via email to: [proposals.ghana@actionaid.org](mailto:proposals.ghana@actionaid.org) and copy [actionaid.gha@gmail.com](mailto:actionaid.gha@gmail.com) clearly labelled "Construction of Irrigation Facilities"

**Deadline for submission: April 27, 2025, at 5:00 PM GMT.**

Late submissions will not be considered.

### **7.0. EVALUATION AND SELECTION CRITERIA**

Same as attached Section III-Evaluation and Qualification Criteria. Tender

Proposals will be evaluated based on:

- Technical expertise and experience.
- Proposed methodology and work plan.
- Financial competitiveness and value for money.
- Capacity to engage and train local communities.

### **8.0. DISCLAIMER**

This Request for Bid does not constitute a solicitation or a guarantee of contracting. ActionAid Ghana reserves the right to accept or reject any application, cancel the process, or amend requirements without obligation.

**Issued by ActionAid Ghana**

April 15, 2025

