

TERMS OF REFERENCE (TOR)

Provision of AAG Branded Exercise Books to Sponsored Children

Location: Jirapa Municipal, Lambussie District, and Sissala East Municipal-
Upper West Regional Programme

Background

ActionAid Ghana (AAG), through its sponsorship interventions in the Upper West Region, continues to support the educational development of sponsored children and their communities. Over the years, AAG has remained committed to reducing barriers to education by providing learning materials, promoting child rights, and strengthening collaboration with schools and community stakeholders.

ActionAid Ghana will provide branded exercise books to sponsored children in Jirapa Municipal, Lambussie District, and Sissala East Municipal. This support will also be extended to about 56 sponsorship volunteers as motivation for their continuous support over the years. This initiative seeks to enhance access to essential learning materials while reinforcing AAG's long-standing commitment to supporting quality education for sponsored children.

The branded exercise books will not only serve as learning tools but will also visibly demonstrate AAG's sustained investment in children's education and community development.

Purpose of the Activity

The purpose of this activity is to procure and distribute AAG-branded exercise books to sponsored children in the selected districts to:

- Promote improved learning outcomes through access to essential educational materials.
- Reduce the financial burden on caregivers in providing school supplies.
- Strengthen visibility and awareness of ActionAid Ghana's sponsorship support.
- Reinforce AAG's accountability and commitment to sponsored children and their communities.

General Objective

To support sponsored children with adequate learning materials to enhance effective participation in teaching and learning processes.

Specific Objectives

- To procure quality AAG-branded exercise books for distribution.
- To distribute exercise books to all active sponsored children in the three target districts.
- To engage school authorities and community stakeholders during distribution to strengthen partnership and transparency.
- To document and communicate the impact of AAG's educational support under the sponsorship programme.

Scope of Work

The activity will cover the following districts:

- Jirapa Municipal
- Lambussie District
- Sissala East Municipal

Lot 1	Description	Lot Reference	Quantity
1	Note 1 AAG Branded Books	AAG-BBK-SC	13,312

The intervention will target all active sponsored children within these operational areas.